



INTERNATIONAL SUPERCOMPUTING CONFERENCE

ISC'o8 Exhibitor Services Manual

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ISC'o8 Venue

The **International Congress Center Dresden** - situated directly on the banks of the river Elbe in the heart of the historical city of Dresden - constitutes a state-of-the-art convention venue providing ideal logistics and a highly attractive central exhibition hall.

Detailed information on architecture, facilities, plans, location, directions is available at www.dresden-congresscenter.de/eng/eng_1.htm

Location Address:

International Congress Center Dresden
Ostra-Ufer 2
01067 DRESDEN
GERMANY
Phone: +49 -(0)- 351 2160
Fax: +49 -(0)- 351 2161000

ISC'o8 Dates

Pre-Conference Events: June 17, 2008

Exhibition: June 17 – 20, 2008

Conference: June 18 – 20, 2008

ISC'o8 Exhibition Set-Up Schedule

Monday, June 16, 2008	Deliveries/Booth Set-Up	1 p.m. – 12 p.m.
Tuesday, June 17, 2008	Deliveries/Booth Set-Up	8 a.m. – 2 p.m.
Tuesday, June 17, 2008	Removal of Empties (Schenker)	2 p.m. – 2.30 p.m.
Tuesday, June 17, 2008	Cleaning of Exhibition Hall (ICD)	2.30 p.m. – 4.30 p.m.
Tuesday, June 17, 2008	Exhibition (with Opening Party)	6 p.m. – 10 p.m.
Wednesday, June 18, 2008	Exhibition	9.30 a.m. – 6 p.m.
Thursday, June 19, 2008	Exhibition	9.30 a.m. – 6 p.m.
Thursday, June 19, 2008	Dismantling (if required)	From 7 p.m.
Friday, June 20, 2008	Dismantling / Move - out	7 a.m. – 5 p.m.

ISC'o8 Exhibition Floorplan

The ISC'o8 Exhibition Floorplan is available at www.isco8.org/floorplan

ISC'o8 Service Partners

Air Freight / Customs / Logistics / Shipping / Storage

Schenker Deutschland AG

Fairs & Events dept.
Karlsruher Str. 10
30519 HANNOVER
GERMANY

Contact: Mr. Vincenzo Scudato

Phone: +49-(0)-511 8700530
Mobile: +49-(0)-15117422151
Fax: +49-(0)-511 8700579
Email: vincenzo.scudato@schenker.com

Audio-Visuals / Computer Rental / Equipment

Braehler Konferenztechnik AG

Königsbrücker Str. 96
Halle 22/23
01099 DRESDEN
GERMANY

www.braehler-dresden.de

Contact: Mr. Holger Lange

Phone: +49-(0)-351 - 888 55 33
Fax: +49-(0)-351 - 888 55 44
Email: dresden@braehler.com

Venue / Booth Cleaning / Catering / Security

International Congress Center Dresden

Ostra-Ufer 2
01067 DRESDEN
GERMANY

www.dresden-congresscenter.de/eng/eng_1.htm

Contact: Mr. Steffen Gußmann

International Congress Center Dresden
Phone: +49-(0)-351 -216 1006
Fax: +49-(0)-351 - 216 1065
Email: sgussmann.dre@maritim.de

Booth Order / Assembly / Graphics / Furniture

Kehr ExpoModul GmbH

Koenigsbruecker Landstrasse 40
01109 DRESDEN
GERMANY

www.kehr-expomodul.de/isco8

Contact: Mr. Peter Kehr

Managing Director
Phone: +49-(0)-351 880 25 50
Fax: +49-(0)-351 880 25 52
Email: peter@kehr-expomodul.de

Lead Retrieval System

Contact: Mr. Keith Brown

Phone +31 35 531 9526
Fax +31 35 531 1626
Email: keith.brown@channel1corp

ISC'o8 Exhibitor Information & Services (alphabetical)

Air-Freight

Schenker Deutschland AG

Contact: Mr. Vincenzo Scrudato

Email: vincenzo.scrudato@schenker.com

Phone: +49-(0)-511 8700530

Mobile: +49-(0)-15117422151

Download from www.isco8.org/exhibitor_services

Shipping_Guidelines_ISCo8.pdf

Logistics_Shipping_Order_ISCo8.pdf

Audio-Visuals

Braehler Konferenztechnik AG

Contact: Mr. Holger Lange

Email : dresden@braehler.com

Phone: +49-(0)-351 888 55 33

Fax: +49-(0)-351 888 55 44

www.braehler-dresden.de

Download from www.isco8.org/exhibitor_services

Audio_Visuals_PC_Order_ISCo8.pdf

Booth, Furniture & Equipment

Kehr ExpoModul GmbH

Contact: Mr. Peter Kehr

Email: peter@kehr-expomodul.de

Phone: +49-(0)-351 880 25 50

Fax: +49-(0)-351 880 25 52

www.kehr-expomodul.de/isco8

Download from www.isco8.org/exhibitor_services

Booth_Order_ISCo8.pdf

Furniture_Order_ISCo8.pdf

Carpet

Kehr ExpoModul GmbH

Contact: Mr. Peter Kehr

Email: peter@kehr-expomodul.de

Phone: +49-(0)-351 880 25 50

Fax: +49-(0)-351 880 25 52

www.kehr-expomodul.de/isco8

Download Booth_Order_ISCo8.pdf from www.isco8.org/exhibitor_services

Catering

For catering services in meeting rooms and/or at exhibition booth please contact:

International Congress Center Dresden

Contact: Mrs. Katharina Müller

Email: kmueller.dre@maritim.de

Phone: +49-(0)-351 216 1007

Fax +49-(0)-351 216 1065

Download Catering_Order_ISCo8.pdf from www.isco8.org/exhibitor_services

Cleaning

International Congress Center Dresden

Contact: Mr. Steffen Gußmann

International Congress Center Dresden

Phone: +49-(0)-351 -216 1006

Fax: +49-(0)-351 - 216 1065

Email: sgussmann.dre@maritim.de

Download Booth_Cleaning_Order_ISCo8.pdf from www.isco8.org/exhibitor_services

Copy & Print Center

A copy and print center (Copyland) providing document copying, printing and binding services is located in the central Exhibition Hall on lower Gallery 4 (Level 1, see Appendix 1), where they are available during the exhibition opening hours (see Chapter 5 “Exhibition”). You can also contact them by phone: +49 (0)172 6019764.

Customs Formalities

Schenker Deutschland AG

Contact: Mr. Vincenzo Scrudato

Email: vincenzo.scrudato@schenker.com

Phone: +49-(0)-511 8700530

Mobile: +49-(0)-15117422151

Download from www.isco8.org/exhibitor_services

Shipping_Guidelines_ISCo8.pdf

Logistics_Shipping_Order_ISCo8.pdf

Deliveries

In general, all deliveries for ISC'o8 should arrive in Dresden prior to the event week (June 17-20, 2008). We recommend that you arrange deliveries with our logistics facilities partner 'Schenker', who has storage facilities in Dresden. Deliveries for ISC'o8 to Schenker's warehouse will be accepted starting from June 02 and latest by Friday, June 14, 2008. Your materials will then be delivered to the according booth location for set-up on Monday, June 16 and Tuesday, June 17. To ensure timely arrival and delivery of your materials please carefully read the Shipping Guidelines document. To arrange deliveries, please contact:

Schenker Deutschland AG

Contact: Mr. Vincenzo Scrudato

Email: vincenzo.scrudato@schenker.com

Phone: +49-(0)-511 8700530

Mobile: +49-(0)-15117422151

Download from www.isco8.org/exhibitor_services

Shipping_Guidelines_ISCo8.pdf

Logistics_Shipping_Order_ISCo8.pdf

Electrical Services

Please order your electrical requirements via the ISC'o8 restricted online exhibitor website – the according URL and username/password will be sent to exhibitors before March 01, 2008 !

In case of specific electrical requirements we suggest that you beforehand contact the Technical Manager at the Congress Center to discuss whether they can provide the required services.

International Congress Center Dresden

Contact: Mr. Rico Wagner

Technical Manager

Email: rwagner.dre@maritim.de

Phone: +49-(0)-351 21 61 060

Fax: +49-(0)-351 21 61 260

Exhibition Hours

Tuesday, June 17, 2008	Exhibition	6 p.m. – 10 p.m. (Opening Party)
Wednesday, June 18, 2008	Exhibition	9.30 a.m. – 6 p.m.
Thursday, June 19, 2008	Exhibition	9.30 a.m. – 6 p.m.

Exhibitor Services Helpdesk

Helpdesks for booth building/equipment services (KehrExpomodul) and logistics/shipping services (Schenker) are located in the central exhibition hall (lower gallery). Please visit the helpdesks for technical assistance.

Facilities

The International Congress Center Dresden is located directly on the waterfront of the river Elbe in the heart of the historical city. See details of the congress center including facilities, plans for download, directions at www.dresden-congresscenter.de/eng/eng_1.htm



International Congress Center Dresden

Ostra-Ufer 2

D-01067 Dresden, Germany

Phone: +49-(0)-351 2160

Phone: +49 - (0)-351 2160

Fax: +49 - (0)-351 2161000

Email: info.dre@maritim.de

www.dresden-congresscenter.de/eng/eng_1.htm

Floorplan

The current ISC'o8 Exhibition Floorplan is available for download at www.isco8.org/floorplan

Floral Services

International Congress Center Dresden

Contact:

Contact: Mr. Steffen Gußmann

International Congress Center Dresden

Phone: +49-(0)-351 -216 1006

Fax: +49-(0)-351 - 216 1065

Email: sgussmann.dre@maritim.de

Hanging Signs / Rigging

Please make sure that the location and size of your booth allow to hang overhead signs. Only the ICD may hang signs or booth structures from the exhibition facility.

Contact: Mr. Huhle

ICD Rigger

Mobile: +49-(0)-1624567463

Contact: Mr. Rico Wagner

ICD Technical Manager

Email: rwagner.dre@maritim.de

Phone: +49-(0)-351 21 61 060

Fax: +49-(0)-351 21 61 260

Help (onsite)

For general and technical assistance please contact the Registration Desk located near the main entrance.

Internet Access

All Exhibitors will be having access to a high speed internet connection with 100 mbit/s. By default a standard network plug is provided (RJ45, 100 Mbps bandwidth, DHCP address) without costs.

In addition, we are also providing an upgrade to a Gigabit connection or booth-to-booth fiber optics connections (on request).

Furthermore, an e-mail lounge as well as wireless connectivity throughout the Congress Center will be available.

Please note that own WLAN routers are not allowed at the booth!

Lead Retrieval

For details and to order the memor-e™ Mobile Lead Management System please visit <http://www4.channel1corp.com/isco8>.

Contact: Mr. Keith Brown

Phone +31 35 531 9526

Fax +31 35 531 1626

Email: keith.brown@channel1corp.com

Literature / Promotional Materials / Special Events

Literature, promotional materials, information on special events and give-away samples may only be distributed from the confines of your contracted exhibit space, unless prior sponsorship arrangements have been made with the ISC'o8 management.

Contact: Mrs. Christiane Edelmann-Mohr

ISC Marketing and Event Manager

Email: christiane.edelmann-mohr@supercomp.de

Phone: +49-(0)-6203-9562-415

Fax: +49-(0)-6203-9562-416

Meeting Rooms

Contact: Mrs. Christiane Edelmann-Mohr

ISC Marketing and Event Manager

Email: christiane.edelmann-mohr@supercomp.de

Phone: +49-(0)-6203-9562-415

Fax: +49-(0)-6203-9562-416

Network Helpdesk

The ISC'o8 Network Team's helpdesk is located in the Exhibition Hall (lower gallery) (Level 1, see Appendix) and is open during the exhibition opening hours (see Chapter 5 "Exhibition"). Please contact them in case you should encounter problems with or have questions concerning the network, WLAN, internet or e-mail access in the E-Mail Lounge located in the exhibition hall.

Parking

Parking for 200 cars is available in the underground car park of the Congress Center. Parking for trucks is available under the Elbe bridge near the conference building. At the congress center truck drivers are expected to quickly unload and drive on.

Press Kits

Display of your materials in the media room is only possible when a press box has been ordered beforehand. Press kits should be delivered to your company's booth and then delivered by your booth personnel to the Media Room in the Congress Center. All extra press kits must be stored in exhibitors' booths.

Contact: Mrs. Christiane Edelmann-Mohr

ISC Marketing and Event Manager

Email: christiane.edelmann-mohr@supercomp.de

Phone: +49-(0)-6203-9562-415 Fax: +49-(0)-6203-9562-416

Registration

Please note that by advance booking exhibitors can benefit from reduced registration fees. Standard booth personnel (2 persons are included in Exhibition Package) can be registered via the “*Restricted Online Exhibition Area*“ which will be made available on March 1, 2008. (Exhibitors will receive an access code for accessing the restricted online exhibition area.) Exhibitor badges will not be mailed, but will be available for you onsite at the registration desk.

Security

The International Congress Center will maintain 24-hour perimeter security during move-in, exhibition days, and move-out. **Additional security services** are available on request.

International Congress Center Dresden

Contact: Mr. Steffen Gußmann

International Congress Center Dresden

Phone: +49-(0)-351 -216 1006

Fax: +49-(0)-351 - 216 1065

Email: sgussmann.dre@maritim.de

ISC Management is not responsible for lost, damaged or stolen property during ISC'o8 in Dresden, Germany.

Set-up / Move-in

Monday, June 16, 2008 1 p.m. – 12 p.m.

Tuesday, June 17, 2008 8 a.m. – 2 p.m.

Shipping Guidelines

Schenker Deutschland AG

Contact: Mr. Vincenzo Scudato

Email: vincenzo.scudato@schenker.com

Phone: +49-(0)-511 8700530

Mobile: +49-(0)- 15117422151

Download from www.isco8.org/exhibitor_services

Shipping_Guidelines_ISCo8.pdf

Logistics_Shipxxng_Order_ISCo8.pdf

Smoking

Smoking is allowed only outdoors.

Storage / Crate Removal

Schenker Deutschland AG

Contact: Mr. Vincenzo Scudato

Email: vincenzo.scudato@schenker.com

Phone: +49-(0)-511 8700530

Mobile: +49-(0)-15117422151

Please note, that the Congress Center does not offer storage of items. If required, we recommend that you order storage / crate removal services from **Schenker** - crates, boxes and packing materials will then be removed from your booth and stored during the exhibition. Empty crates and boxes can be returned only if they are properly labelled.

Talent Agency

90° Personal & Vertriebsmarketing
Haydnstraße 18
01309 DRESDEN
GERMANY
Phone: +49-(0)-351 4496003
Fax: +49-(0)-351 4496002
www.9ograd-meyer.de

Tear-down / Dismantling

Thursday, June 19, 2008 from 6 p.m. (if required)
Friday, June 20, 2008 from 7 a.m. – 5 p.m.

Important:

Please note, that while packing up at the booth and/or dismantling of the booth may start after exhibition end on Thursday, June 19 from 7 p.m. (if required), for security and logistics reasons exhibition hall doors to loading areas will be locked and loading areas will not be accessible on Thursday evening. Loading of trucks and move-out will only be possible on Friday, June 20 from 7 a.m. - 5 p.m.

Nevertheless, an option for booth personnel would be to pack up booth contents and materials right after the exhibition, to leave these at the booth and to pre-arrange pick-up/shipping of these for Friday morning with the ISC logistics company Schenker (see Exhibitor Services Manual).

Move-out

Friday, June 20, 2008
7 a. m. – 5 p.m.

Contact for further queries and information

Guenter Stoesser
Technical Manager
International Supercomputing Conference
www.isco8.org

Email: guenter.stoesser@supercomp.de
Phone.: +49-(0)-6221-4330767
Fax : +49-(0)-6221-4330766

ISC'o8 Exhibitors Important Dates

Date	Event & Deadlines
Jun 19, 2008	Exhibition Set-Up (6 p.m. - 10 p.m. (if required))
Jun 20, 2008	Dismantling / Move-Out (7 a.m. - 5 p.m.)
Mar 01, 2008	Booth Personnel Registration starts
Mar 31, 2008	Exhibition Space Order Due
April 14, 2008	Exhibitor Forum: Speaker Info due
May 05, 2008	Ad in the conference guide. Artwork due
May 05, 2008	Hot Seat: Speaker and Session Info Deadline
May 09, 2008	Company Profile due
May 19, 2008	Audio-Visual-PC Order Deadline
May 19, 2008	Exhibitor Forum Company Profiles / Logos due
May 19, 2008	Booth & Furniture Order Deadline
May 19, 2008	Electrical Services Order Deadline
May 19, 2008	Sub-Exhibitors Registration Deadline
May 19, 2008	Notification of Shipping Requirements (see Shipping Guidelines)
May 19, 2008	Advance Registration ends
May 20, 2008	Late Registration starts
Jun 02, 2008	Shipments to Warehouse start
Jun 06, 2008	Catering Order Deadline
Jun 06, 2008	Booth Cleaning Order Deadline
Jun 14, 2008	Shipments to Warehouse end
Jun 16-17, 2008	Exhibition Set-Up (for details see Exhibitors Services Manual)
Jun 17, 2008	Exhibition Tour (6 p.m. - 7 p.m.)
Jun 17, 2008	Exhibition Opening and Get-Together-Party (6 p.m. - 10 p.m.)
Jun 17-19, 2008	Exhibition (9.30 a.m. - 6 p.m.)